



The Department of Revenue has a Revenue Auditor 2 in-training opportunity available in Yakima, WA. If you are interested in this opportunity please follow the instructions listed below.

This is open to permanent Department of Revenue employees only.

Position: Revenue Auditor 2 in-training

Division: Audit

Location: Yakima, WA

OPENS: June 23, 2010

CLOSES: June 28, 2010

Who May Apply

This recruitment is open to applicants who meet the qualifications for either the Revenue Auditor 2 or the Revenue Agent 2 as an in-training candidate.

Primary Duties

Serves as a journey-level auditor by independently performing audits of small to mid-sized businesses. The auditor evaluates business activities and accounting records to determine if taxpayers are in compliance with applicable tax laws and have correctly reported their tax liability.

Qualifications

At the Revenue Auditor 2 level

A Bachelor's degree with major study in accounting, or a Bachelor's degree in business administration or allied field which includes 24 semester or 36 quarter hours of college-level accounting.

AND

Two years of experience as a Revenue Auditor, including one year as a Revenue Auditor 1, or three years experience in professional accounting, tax compliance or tax examination.

Note: Applicants who have applied for or are already on the Revenue Auditor 2 candidate pool will need to apply to be considered for this opportunity.

At the Revenue Agent 2 level

Two years of experience as a Revenue Agent within the Washington State Department of Revenue;

OR

Bachelors degree in business or public administration, criminal justice, police science, law, social sciences, communications, or closely allied field, **and** one year of professional experience in tax administration, collection of civil debts, law enforcement, personal or corporate finance, or investigations involving personal background, business practices or fraud.

Additional qualifying experience may substitute, year for year, for the education.

Upon successful completion of the 12 month training period at the Revenue Agent 2 level, you will advance to the Revenue Auditor 2 level provided you have the required 24 semester or 36 quarter hours of college-level accounting **and** pass the Revenue Auditor 2 written exam.

Compensation

At the Revenue Auditor 2 level

\$3,459-\$4,542 monthly (Range 51)

At the Revenue Agent 2 level

\$3,337-\$4,429 monthly (Range 50)

Outstanding benefits including health, dental, life and long-term disability insurance; vacation, sick, military and civil leave; dependent care assistance program; employee advisory service; deferred compensation plans; educational benefits program; 11 paid holidays; Commute Trip Reduction Incentives; flexible work hours; training; and state retirement plans.

Application Process

To be considered for this position, please submit the following materials to jobs@dor.wa.gov with the subject line “**Revenue Auditor 2 in-training.**”

- A **resume** outlining your employment history & education, including employment dates and job duties
- A **Letter of interest** describing how your experience, knowledge, skills, and abilities meet the qualifications of this position

You are encouraged to complete the attached voluntary Applicant Profile Data form. *Completion of this form is voluntary.* Information gathered will be used for statistical purposes only and will be kept confidential.

Questions?

Contact the Human Resources Division at (360) 725-7501 or jobs@dor.wa.gov.

Special Notes

The act of submitting application materials electronically is considered affirmation that the information is complete and truthful.

This position is covered by a collective bargaining agreement between the Department of Revenue and the Washington Public Employees Association (WPEA) which contains a "union security" provision. This means that, as a condition of employment, you must either join the union and pay union dues or pay the union a representational or other fee within 30 days of the date you are put into pay status.

The Washington State Department of Revenue is an equal opportunity employer. We strive to create a working environment that includes and respects cultural, racial, ethnic, sexual orientation and gender identity diversity. Women, racial and ethnic minorities, persons of disability, persons over 40 years of age, veterans or people with military status, and people of all sexual orientations and gender identities are encouraged to apply. Persons needing accommodation in the application/testing process or this job announcement in an alternative format may call Human Resources at (360) 725-7501. Applicants who are deaf or hard of hearing may call through the [Washington Relay Service 7-1-1](#).